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Government Code Section 54954.2(a)*

AGENDA

October 7, 2014
3:00 PM

Kings County Board of Supervisors Chambers,
Kings County Government Center
1400 West Lacey Blvd.
Hanford, CA 93230

Call to Order & Welcome

Meeting called to order at 3:03 p.m.

Commissioners Roll Call

Commissioner	Present	Absent	Joined Meeting After Roll Call
Tim Bowers			Arrived @ 3:09 PM
Fabiola DeCaratachea	X		
Mary Anne Ford-Sherman	X		
Peggy Montgomery	X		
Joe Neves	X		Left @ 3:32 PM
Dr. Michael Mac Lean		X	
Lois Zercher-Wynne	X		

Review and Modification to Agenda

Commissioner Chair DeCaratachea provided an opportunity for those present to modifications to the agenda. None were offered.

Opportunity for Public Comment

An opportunity was allowed for members of the audience to address the Commission. No public comments were offered.

Consent Calendar

**2014-10-010 Approval of Minutes: August 5, 2014 Commission Meeting
FY 13/14 Final 2014 Fiscal Report
FY 14/15 July Fiscal Report**

FY 14/15 August 2014 Fiscal Report

The consent calendar was presented to the Commission and the following motion was made and passed with no modification

Motion Made by:	Mary Anne Ford-Sherman		
2 nd Motion by:	Lois Zercher-Wynne		
Motion (Pass/Fail)	Pass		
Commissioner	Aye	Nay	Abstain
Tim Bowers			
Fabiola DeCaratachea	X		
Mary Anne Ford-Sherman	X		
Peggy Montgomery	X		
Joe Neves	X		
Dr. Michael Mac Lean			
Lois Zercher-Wynne	X		

Discussion/Action Items

2014-10-011 2014/2015 Strategic Planning Process: Program Officer Waite outlined the strategic planning process to date; covering the data reviewed, RFQ release, and RFQ review by panel. It was then presented that a scope of work and budget had been developed in partnership with Davies & Associates, the selected contractor. Commissioner Ford-Sherman commented that the proposal was realistic, had a good timeline, and was responsible. Commissioner Zercher-Wynne commented that it was clear and easy to read. Commissioner DeCaratachea concurred that the proposal clearly outlined deliverable associated with the strategic planning process.

Motion Made by:	Peggy Montgomery		
2 nd Motion by:	Fabiola DeCaratachea		
Motion (Pass/Fail)	Pass		
Commissioner	Aye	Nay	Abstain
Tim Bowers	X		
Fabiola DeCaratachea	X		
Mary Anne Ford-Sherman	X		
Peggy Montgomery	X		
Joe Neves	X		
Dr. Michael Mac Lean			
Lois Zercher-Wynne	X		

2014-10-012 Review and Approve 2013-2014 Audit and Annual Report:

Program Officer Waite outlined the audit and annual report requirements contained in Proposition 10. He then outlined the process for the audit with Brown Armstrong CPAs and the annual report through First 5 California. Program Officer Waite called out the finding that an adequate accrual schedule does not exist. He also called out the addition of the local highlights to the annual reports that address the local CARES project as requested by Commissioner Ford-Sherman at a previous meeting.

Motion Made by:	Tim Bowers		
2 nd Motion by:	Lois Zercher-Wynne		
Motion (Pass/Fail)	Pass		
Commissioner	Aye	Nay	Abstain
Tim Bowers	X		
Fabiola DeCaratachea	X		
Mary Anne Ford-Sherman	X		
Peggy Montgomery	X		
Joe Neves	X		
Dr. Michael Mac Lean			
Lois Zercher-Wynne	X		

Commissioner Ford-Sherman thanked Program Officer Waite for including the CARES project in the local highlights. Commissioner DeCaratechea asked if there was a timeline to correct the audit finding, Program Officer Waite shared that a comprehensive timeline is being developed to capture the organizational knowledge and prevent it from happening again in the future.

2014-10-013 003 2013/2014 Final Project Achievement Report: Program Officer Waite outlined the agenda item. Commissioner Ford-Sherman asked if there were any Technical Assistance (TA) needs that were affected by staff resources. Program Officer Waite stated that all reports are reviewed to identify TA resources from the state association, staff, and or content specialists. Commissioner DeCaratachea asked if this data is used while developing FY 14/15 contracts. Program Officer Waite stated that data from the 3rd quarter reports is used because the final data is not available due to the procurement timeline and needing contracts to be in place by July 1 of each year.

No action is required for this agenda item.

2014-10-014 Board of Equalization Public Records Request: Program Officer Waite outlined to the Commission the Board of Equalization and how costs are allocated to First 5 Commissions at the state level. Currently Orange County First 5 has submitted a public records request to the Board of Equalization. The commission discussed the possibility of submitting a similar request, the outcomes both legislative and/or litigation. The commission provided the following direction; additional research into the matter, any documentation that affects First 5 Kings, and what action other First 5 Commission are taking.

No motion was made or action taken regarding this agenda item.

2014-10-015 Cancel November Commission Meeting: Program Officer Waite presented the option to cancel the November 5, 2014 due to lack of business. A brief discussion was held to identify if any ongoing processes would be disrupted due to the cancellation.

Motion Made by:	Mary Anne Ford-Sherman		
2 nd Motion by:	Peggy Montgomery		
Motion (Pass/Fail)	Pass		

Commissioner	Aye	Nay	Abstain
Tim Bowers	X		
Fabiola DeCaratachea	X		
Mary Anne Ford-Sherman	X		
Peggy Montgomery	X		
Joe Neves	X		
Dr. Michael Mac Lean			
Lois Zercher-Wynne	X		

Regular Agenda Items

Staff Report – Program Officer Waite present the staff report as written. No questions or concerns were addressed

Study Session Items

Spotlight on Service – Kings County Office of Education – Hanford Family Connection: Alice Patterson and Juan Tafolla from the Kings County Office of Education presented information regarding the Hanford Family Connection. Marco Macias Jr., a parent from the center discussed his personal experience while participating at the center. Commissioner DeCaratachea thanked the parent and highlighted the importance of his input into the commission decision making process.

Future Agenda Items

Commissioner DeCaratachea reviewed the agenda items that will be presented at the next commission meeting they are; strategic planning update, 2014-2015 1st quarter project achievement report, and spotlight on Service: Corcoran Family Resource Center

Commissioner Comments

None

Review Next Meeting Date & Adjournment

- December 2, 2014 at 3:00 PM

Public Comment is taken on Each Agenda Item

Please note that the order in which the agenda items are considered may be subject to change.

Agenda backup information and any public records provided to the Commission after the posting of the agenda will be available for the public to review at the First 5 office: 330 Campus Drive, Hanford, CA 93230 for the meeting date listed on this agenda.