



## Meeting Minutes

February 2, 2016

3:00 PM

Kings County Board of Supervisors Chambers,  
Kings County Government Center  
1400 West Lacey Blvd.  
Hanford, CA 93230

### **Call to Order & Welcome**

Call to order at 3:02 PM

### **Commissioners Roll Call**

Commissioner	Present	Absent	Joined Meeting After Roll Call
Tim Bowers	X		
Fabiola DeCaratachea	X		
Mary Anne Ford-Sherman		X	
Joe Neves	X		
Dr. Michael Mac Lean	X		
Sanya Bugay		X	
Steve Naylon	X		

### **Review and Modification to Agenda**

No modifications were made to the agenda.

### **Opportunity for Public Comment**

Commissioner Fabiola DeCaratachea offered opportunity for public comment, none were offered.

### **Consent Calendar**

#### **2016-02-001 Approval of Minutes: December 8, 2015 Commission Meeting FY 15/16 December 2015 Fiscal Report**

Motion Made by:	Joe Neves		
2 <sup>nd</sup> Motion by:	Tim Bowers		
Motion (Pass/Fail)	Pass		
<b>Commissioner</b>	Aye	Nay	Abstain
Tim Bowers	X		
Fabiola DeCaratachea			X
Mary Anne Ford-Sherman			

Joe Neves	X		
Dr. Michael Mac Lean	X		
Sanya Bugay			
Steve Naylon	X		

**Discussion/Action Items**

- P. 12 **2016-02-002 Annual Strategic Plan Review and Update:** Commission to review, discuss and consider updating the 2015-2020 Strategic Plan.

Commissioner Bowers removed himself from board. Program Officer Waite briefly went over strategic plan. There was one major change in the strategic plan under the fiscal plan. Program Officer Waite commented actual First 5 IMPACT grant amount totaled to 1.3 million dollars over a total of 5 years. Commissioner DeCaratachea requested a trigger clause be included when fiscal projections no longer align with current Commission policy. Program Officer Waite commented he would have Request for Applications at the next First 5 Kings County Commission meeting. Commissioner Dr. Michael Mac Lean commented strategic plan lacks specific detail regarding how the plan will be achieved. Commissioner DeCaratachea also added that the strategic plan should include specific benchmarks. Program Officer Waite commented specific data sources do exist and included staff could request additional data from funded programs. Program Officer Waite commented that an evaluation plan will be presented to the Commission after it is fully developed in partnership with EMT.

- P. 58 **2016-02-003 Evaluation Contract Approval:** Commission to review, discuss and consider approving an evaluation contract with Evaluation, Management and Training (EMT).

Commissioner Tim Bowers rejoined commission staff.

Program Officer Waite outlined the proposed evaluation contract for approval. Program Officer commented EMT was the only respondent. First 5 Kings County has worked with EMT previously and the contract was recommended by staff for approval.

Motion Made by:	Steve Naylon		
2 <sup>nd</sup> Motion by:	Tim Bowers		
Motion (Pass/Fail)	Pass		
<b>Commissioner</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Tim Bowers	X		
Fabiola DeCaratachea	X		
Mary Anne Ford-Sherman			
Joe Neves	X		
Dr. Michael Mac Lean	X		
Sanya Bugay			
Steve Naylon	X		

- P. 71 **2016-02-004 Establish a Nomination Committee for 2016-2017 Chair Elect:** The Chair will create a subcommittee that will be charged with nominating a Chair elect for FY 2016-2017.

Commissioner Fabiola DeCaratachea and Dr. Michael Mac Lean will make up the nomination committee.

- P. 73 **2016-02-005 Reschedule the April 2016 Commission Meeting:** Commission to review, discuss and consider approving the rescheduling of the April 2016 Commission Meeting.

Program Officer Waite proposed moving the April Commission meeting to a special meeting at a later date. A Doodle poll will be sent to identify the best alternative meeting date.

Motion Made by:	Joe Neves		
2 <sup>nd</sup> Motion by:	Tim Bowers		
Motion (Pass/Fail)	Pass		
<b>Commissioner</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Tim Bowers	X		
Fabiola DeCaratachea	X		
Mary Anne Ford-Sherman			
Joe Neves	X		
Dr. Michael Mac Lean	X		
Sanya Bugay			
Steve Naylor	X		

- P. 75 **2016-02-006 FY 15/16 2<sup>nd</sup> Quarter Grantee Achievement Report:** Commission to review and discuss the FY 15/16 2<sup>nd</sup> Quarter Grantee Achievement Report.

Program Officer Waite briefly commented on grantee achievement reports. Last reports were submitted January 15, 2016 covering the first half of the grant period.

**Regular Agenda Items**

- P. 78 a) Staff Report

Staff reports are available upon request.

**Study Session Items**

- P. 87 **Spotlight on Service:** Staff from the Kings County Office of Education will present an overview of the funded projects Hanford Family Connection and Lemoore Family Connection.

Alice Patterson and Juan Tafolla briefly presented an overview of the Hanford Family Connection and Lemoore Family Connection services through a PowerPoint presentation.

## **Future Agenda Items**

### **April 2016**

- Minutes from February 2, 2016 Commission Meeting
- March 2016 Fiscal Report
- FY 2016/2017 Budget
- FY 2016/2017 Administrative Cost Limit
- First 5 California Annual Report
- Election of 2016-2017 Chair elect
- Spotlight on Service: Kings County Office of Education: CARES

## **Commissioner Comments**

No commissioner comments were offered.

## **Review Next Meeting Date & Adjournment**

- Yet to be determined...
- Meeting adjourned at 4:00p.m.