



Meeting Minutes

August 9, 2016

3:00 PM

Kings County Board of Supervisors Chambers,
Kings County Government Center
1400 West Lacey Blvd.
Hanford, CA 93230

Call to Order & Welcome

The meeting was called to order at 3:02 PM by Commissioner Bowers as Vice-Chair in place of Commissioner Ford-Sherman

Commissioners Roll Call

Commissioner	Present	Absent	Joined Meeting After Roll Call
Tim Bowers	X		
Fabiola DeCaratachea		X	
Mary Anne Ford-Sherman		X	
Joe Neves	X		
Dr. Milton Teski	X		
Sanja Bugay	X		
Steve Naylon			3:18p.m.

Review and Modification to Agenda

Commissioner Bowers offered opportunity for modifications to agenda, none were offered.



Opportunity for Public Comment

Commissioner Bowers offered opportunity for public comment.

Alice Patterson, Director of Early Childhood Education Programs for KCOE stated First Book reached out to her for partnership in efforts to raise books for an early childhood program through donations made at DD's Discount. She stated the Hanford and Lemoore Family Connections would be receiving the proceeds in gift card form for literacy related purchases. The event would last August 6th through the remainder of the month.

Consent Calendar

**2016-08-020 Approval of Minutes: June 7, 2016 Commission Meeting
FY 15/16 June 2016 Fiscal Report**

Motion Made by:	Joe Neves
2 nd Motion by:	Sanya Bugay

Motion (Pass/Fail)	Pass		
Commissioner	Aye	Nay	Abstain
Tim Bowers	X		
Fabiola DeCaratachea			Absent
Mary Anne Ford-Sherman			Absent
Joe Neves	X		
Dr. Milton Teski	X		
Sanya Bugay	X		
Steve Naylor			Arrived at a later time.

Action Items

2016-08-021 Replacement Commission Chair for FY 16/17: Commission to review, discuss and consider appointing a new chair for FY 16/17.

Due to the recent change of Health Officer at the Kings County Department of Public Health, the First 5 Kings County Char has been left vacant. Instead of asking a new commissioner to serve as chair during their first year with the commission, a new chair is being recommended for FY 16/17. Program Officer Waite commented that Executive Director Grice spoke with Commissioner Ford-Sherman and that she consented to serve as chair for FY 16/17.

Motion Made by:	Sanya Bugay		
2 nd Motion by:	Joe Neves		
Motion (Pass/Fail)	Pass		
Commissioner	Aye	Nay	Abstain
Tim Bowers	X		
Fabiola DeCaratachea			Absent
Mary Anne Ford-Sherman			Absent
Joe Neves	X		
Dr. Milton Teski	X		
Sanya Bugay	X		
Steve Naylor			Arrived at a later time.

2016-08-022 Evaluation Plan for 2015-2020 Strategic Plan: Commission to review, discuss and consider approving the 2015-2020 Evaluation Plan.

Program Officer Waite presented the evaluation plan that will complement the five year strategic plan. The evaluation plan identifies data sources and uses both short term and long term data. Additionally there will be a component of the pal that will evaluate cost effectiveness. Program Officer Waite commented if approved, EMT would gather baseline data. Commissioner Bugay asked if they would be able to gather enough information to show program effectiveness. Program Officer Waite confirmed enough data will be gathered to provide program effectiveness.

Motion Made by:	Sanya Bugay		
2 nd Motion by:	Joe Neves		
Motion (Pass/Fail)	Pass		
Commissioner	Aye	Nay	Abstain
Tim Bowers	X		
Fabiola DeCaratachea			Absent

Mary Anne Ford-Sherman			Absent
Joe Neves	X		
Dr. Milton Teski	X		
Sanya Bugay	X		
Steve Naylon			Arrived at a later time.

Commissioner Naylon arrived at 3:18 p.m.

2016-08-023 Fiscal Plan Update for 2015-2020 Strategic Plan: Commission to review, discuss and consider approving an revised Fiscal Plan.

Program Officer Waite commented strategic plan and fiscal plan are normally included within one document. Due to new legislation, this year there were a few changes that affected the fiscal plan that revised First 5 Kings County's revenue. Program Officer Waite commented new projections will leave First 5 Kings County with about 15% above the reserve minimum at the of the Strategic Plan in 2020.

Motion Made by:	Joe Neves		
2 nd Motion by:	Sanya Bugay		
Motion (Pass/Fail)	Pass		
Commissioner	Aye	Nay	Abstain
Tim Bowers	X		
Fabiola DeCaratachea			Absent
Mary Anne Ford-Sherman			Absent
Joe Neves	X		
Dr. Milton Teski	X		
Sanya Bugay	X		
Steve Naylon	X		

Informational Agenda Items

Final Grantee Achievement Report: Commission to review and discuss the progress of funded projects for FY 15/16.

Program Officer Waite briefly discussed clients served at First 5 Kings County funded programs and their current progress in program objectives. Commissioner Bugay asked what did significant others mean on the list of families served. Program Officer Waite commented significant others meant any other family member besides the parents or guardians.

Spotlight on Service: Staff from United Cerebral Palsy will present an overview of the funded project Parent & Me and Special Needs Project.

Debbie Gibson presented an overview of the UCP programs Parent & Me and Special Needs Project.

Staff Report: June 2016 & July 2016

Program Officer Waite commented staff reports are presented at written, no questions or clarifications were requested.

Future Agenda Items

October 2016

- Minutes from August 9, 2016 Commission Meeting
Commissioner Sanya Bugay commented she would not attend October 4th meeting.
- Final FY 15/16 Fiscal Report
- FY 16/17 August 2016 Fiscal Report
- FY 15/16 Audit
- FY 15/16 Annual Report
- Spotlight on Service: Recreation Association of Corcoran
- Home Visitation Update

Commissioner Comments

Commissioner Bugay commented she would not attend October 4th meeting.

Commissioner Bowers offered commissioners opportunity for comments, none were offered.

Review Next Meeting Date & Adjournment

- October 4, 2016 at 3:00 PM

Meeting adjourned at 3:50 p.m.