



## Meeting Minutes

August 4, 2015  
3:00 PM

Kings County Board of Supervisors Chambers,  
Kings County Government Center  
1400 West Lacey Blvd.  
Hanford, CA 93230

### Call to Order & Welcome

### Commissioners Roll Call

Commissioner	Present	Absent	Joined Meeting After Roll Call
Tim Bowers	X		
Fabiola DeCaratachea	X		
Mary Anne Ford-Sherman	X		
Joe Neves	X		
Dr. Michael Mac Lean	X		

### Review and Modification to Agenda

### Opportunity for Public Comment

Commissioner Mary Anne Ford-Sherman offered opportunity for public comment, none were offered.

### Consent Calendar

Motion Made by:	Joe Neves		
2 <sup>nd</sup> Motion by:	Tim Bowers		
Motion (Pass/Fail)	Pass		
Commissioner	Aye	Nay	Abstain
Tim Bowers	X		
Fabiola DeCaratachea			X
Mary Anne Ford-Sherman	X		
Joe Neves	X		
Dr. Michael Mac Lean	X		

**2015-08-039 Approval of Minutes: June 2, 2015 Commission Meeting**  
**FY 14/15 May 2015 Fiscal Report**  
**FY 14/15 June 2015 Fiscal Report**

**Discussion/Action Items**

**2015-08-040 FY 15/16 Commission Meeting Schedule:**

Motion Made by:	Tim Bowers		
2 <sup>nd</sup> Motion by:	Joe Neves		
Motion (Pass/Fail)	Pass		
<b>Commissioner</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Tim Bowers	X		
Fabiola DeCaratachea	X		
Mary Anne Ford-Sherman	X		
Joe Neves	X		
Dr. Michael Mac Lean	X		

Program Officer Waite noted there was a correction to the commission meeting date on the agenda. The correct commission meeting date was August 4<sup>th</sup> 2015. The commission members voted and agreed to adopt the 15/16 meeting schedule to the 1<sup>st</sup> Tuesday of every even month. The schedule was adjusted for Commissioner Dr. Michael Mac Lean in order for him to be able to join the October 2015 and December 2015 commission meetings. The October 2015 commission meeting was changed to October 13<sup>th</sup>, 2015 and the December 2015 commission meeting was changed to December 8<sup>th</sup>, 2015. Commissioner Bowers noted he would not be attending October's 2015 commission meeting. Program Officer Waite commented he would be sending out the new commission meeting 15/16 schedule.

**2015-08-041 First 5 California IMPACT Application Phase 1:** Commission to review and discuss the First 5 California IMPACT phase 1 application due 8/24/15.

Program Officer Waite commented on the First 5 California IMPACT application Phase 1, the IMPACT application will be submitted in three parts, with Phase 1 being submitted by 8/24/15. The First 5 California IMPACT grant will include any location that provides services to family's that have children ages 0-5 years old. The goal is to reach 76 sites total. The total amount of the IMPACT grant will be approximately \$294,000 dollars that will be distributed within a 5 year period with a 5:1 match. Program Officer Waite provided a copy of the letter of intent and draft of phase 1 to the commissioners for review. Commissioner Fabiola DeCaratachea asked if one day would be enough time for commissioners to provide feedback on the phase 1 draft. Program Officer Waite commented he can send draft to consortium before hand, Commissioner Mary Anne Ford-Sherman asked Program Officer Waite, what exactly is the overall goal that First 5 Kings County hopes to achieve with the First 5 California IMPACT grant? Program Officer Waite replied the goal is to provide overall quality and improvement to the 76 sites the IMPACT grant hopes to reach out to. Commissioner Dr. Michael Mac Lean asked Program Officer Waite to explain what the goal of the IMPACT grant will be, Program Officer Waite replied, the goal is to improve quality childcare, preschools, and locations that work with families ages 0-5 years old. Alice Patterson from CARES gave commissioners a brief description of what the goals expected from the IMPACT grant revenue will be. Commissioner Dr.

Michael Mac Lean voiced his concern on the IMPACT grant focusing on a small group of children rather than the total population.

**2015-08-042 4<sup>th</sup> Quarter Grantee Achievement Report:** Commission to review and discuss the FY 14/15 Grantee Achievement Report.

Program Officer Waite briefly commented on the 4<sup>th</sup> quarter grantee achievement reports that were submitted on July 15<sup>th</sup> 2015. Commissioner Fabiola DeCaratachea asked if there were any highlights regarding the achievement report. Program Officer Waite commented that the funded programs are starting to make small positive adjustments. Program Officer Waite commented that “Un-Met” comments on the grantee achievement reports are based on an all or nothing scale and un-met does not necessarily mean they did not achieve anything.

### **Regular Agenda Items**

#### a) Staff Report

Program Officer commented that staff reports are written and offered an opportunity for commissioners to ask questions. Commissioner DeCaratachea asked for an update on commission vacancy and what has been done on promoting the vacancy to the public. Program Officer Waite commented there have been recommendations for the vacancies which included CASA, CAPCC and there has also been public posts put out to public. Commissioner Fabiola DeCaratachea commented she would distribute the vacancy to her partners.

#### b) CARES & CSP#2 Evaluation Report

Program Officer Waite commented he had included the evaluation report from CARES and CSP#2 for commissioners in agenda packet.

### **Study Session Items**

**Spotlight on Service:** Staff from the Avenal Family Connection will present an overview of the program.

Connie Cleveland, program director of West Hills College Child Development Centers presented the Avenal Family Connection program’s overview to commission. Connie commented that Ana Leon is no longer with Avenal Family Connection.

### **Future Agenda Items**

#### October 2015

- FY 2015/2016 August Fiscal Report
  - FY 2014/2015 Audit & Annual Report
  - CARES & CSP#2 Evaluation Presentation by EMT
  - Evaluation RFP for 2015-2020 Strategic Plan
  - First 5 California IMPACT Proposal Phase 2 due 11/20/15
- Study Session
- Home Visitation Program
  - Spotlight on Service: Corcoran Family Resource Center
  - Pediatric Disaster Planning
  - Policy Manuel

### **Commissioner Comments**

Commissioner Dr. Michael Mac Lean suggested agenda packet include full name of topics discussed rather than acronyms. Scott Waite replied he would include full topic titles on agenda packets.

**Review Next Meeting Date & Adjournment**

- October 13, 2015 at 3:00 PM

Meeting adjourned at 3:57 p.m.