



MINUTES

January 7, 2014

Kings County Board of Supervisors Chambers
Kings County Government Center
1400 W. Lacey Blvd.,
Hanford, CA 93230

CALL TO ORDER & WELCOME

Meeting called to order at 3:03 p.m.

COMMISSIONER ROLL CALL

Commissioner	Present	Absent	Joined Meeting After Roll Call
Tim Bowers	x		
Fabiola DeCaratachea	x		
Mary Anne Ford-Sherman	x		
Peggy Montgomery		x	
Joe Neves	x		
Keith Winkler	x		
Lois Zercher-Wynne	x		

REVIEW AND MODIFICATION TO AGENDA 

Carol Davies requested to table item 2014-01-002 Contract for Evaluation Services with Evaluation, Management and Training (EMT) for discussion during the February meeting. Commissioner Bowers agreed to go with agenda with that one modification.

OPPORTUNITY FOR PUBLIC COMMENT 

No comments from the public requested.

CONSENT CALENDAR

2014-01-001 Approval of Minutes: December 3, 2013 Commission Meeting

Motion Made by:	Joe Neves
2 nd Motion by:	Mary Anne Ford-Sherman
Number of Votes in Favor of Motion:	4
Number of Votes Opposed to Motion:	0
Number of Abstentions (by name)	Keith Winkler, Fabiola DeCaratachea
Motion (Pass/Fail)	Pass

REGULAR AGENDA ITEMS

❖ **Fiscal Report**

Carol Davies reported that First 5 is on target with expenditures. No questions from the commission.

❖ **Staff Report**

First 5 staff is in the process of packing for the upcoming move. Debbie Grice and Scott Waite will be attending the First 5 Association Meeting in Sacramento.

Carol Davis recognized the behind-the-scene effort of Vanessa Avila to getting schools engaged and stepping up.


Questions:

Mary Anne-Ford Sherman asked about proxy vote for the association. Carol Davies indicated that we are a member of an association wherein the Executive Director has a voter. Thus far the association has resisted effort to have proxy votes.

Fabiola Decaratachea asked for clarification regarding the proxy vote and the Executive Director. Carol Davies clarified that the vote is from the “highest ranking staff member.”

❖ **Transition Report**

Carol Davies presented a graphic of the Kings County Health Department floor and office layout.

 Debbie Grice provided an overview of the office moves and staff location adjustments. She also outlined how the First 5 Program will settle under the umbrella of the Health Department.

Mary Anne-Ford Sherman suggested that Debbie Grice consult with Human Resources regarding the Program Specialist single classification job description

Fabiola DeCaratachea confirmed that the Linkage to Learning program will remain. Debbie Grice indicated that there would be no change to the program.

Carol Davies commented on the meeting with the County Finance Director to clarify questions she had regarding the funding separations.

DISCUSSION/ACTION ITEMS

2014-01-003 Teleconference Policy:

Commission to review, discuss and consider approving a contract between First 5 Kings and EMT for evaluation services for FY 2014/2015

Carol Davies discussed with Counsel the issue of Commission Members being allowed to teleconference into Commissioner meeting. She presented a Draft Teleconferencing Policy. If adopted it would be added to the policy manual.

Juliana Gmur indicated that the proposed policy is in compliance with the Brown Act.

Commission would like to review a modified policy which includes specifics regarding how to meet “public hearing” as indicated in the Brown Act when a Commission member would have to use teleconferencing.


STUDY SESSION

Counsel informed Program Officer Scott Waite that Commissioner Winkler would not be able to be a voting member to approve agenda items created by his staff. First 5 is now part of the Kings County Department of Public Health and therefore his staff. Thus, a modification to the ordinance is proposed so as to include Kings County Health Office.

Modifying the frequency, date or time of the meeting is contained in the bylaws, which can be changed by the Commission anytime.

Commissioner Bowers directed staff to modify the ordinance. All Commissioners indicated they agree.

Spotlight on Service – Linkages 2 Learning:

 Vanessa Avila presented an overview of the Linkages to Learning program. L2L is a Kindergarten transition program.

FUTURE AGENDA ITEMS

No comments on future agenda items.

COMMISSIONER COMMENTS 

Keith Winkler commented on how he has enjoyed being on the commission for the last four years.

REVIEW NEXT MEETING DATE & ADJURNMENT 

Meeting was adjourned at 4:11 p.m. until the next meeting, now scheduled for February 4, 2014 at 3:00 pm.